

**NEW STUDENT  
APPLICATION INFORMATION 2022-2023**  
*Accepting New Student Applications: February 1st*

**REGISTRATION PROCESS**

1. **Online Application** —[www.CinDayAcademy.com](http://www.CinDayAcademy.com)
2. **Fees for applying:** all fees are **nonrefundable**
  - \* 1 Month's Tuition Fee ( Monthly Fee—See fee structure below)
  - \* Registration Fee \$100 (Family Annual Fee)
  - \* Supply/Technology/Field Trip Fee (Annual Fee-see fee structure below)

**SCHEDULE & FEES**

***PRESCHOOL Age 3/ PREK Ages 4-5 years (must be 4 by September 30)***

<b>Preschool Half Day</b> Monday—Friday 9:00-11:30 or 12:30-3:00	\$395/ month
<b>Preschool- PreK Full Day</b> M– F All Day 9:00-3:00	\$790/ month
<b>Supply Fee</b>	\$50/ annual

***K –8TH GRADES***

<b>K –8TH:</b> M– F All Day 9:00-3:00	\$790/ month
<b>Supply/Technology/Field Trip Fee</b>	\$200/ annual

***9TH—12th GRADES***

<b>9th-12th:</b> M-F 8:45-3:00	\$890/ month
<b>Supply/Technology/Field Trip Fee</b>	\$400/ annual

**INFORMATION**

- **Tuition fees: Due monthly via ACH. There are 12 total payments. The 1st tuition payment is due at registration and the remaining 11 months of tuition is due every month Aug 1st - June 1st**
- If you have 2 or more children in full day at CDA, the 2nd child gets a 10% discount and the 3rd child gets a 15% Discount
- Class placement subject to availability
- In May, you will receive an information email and in August you will receive a letter from your child's teacher confirming their class assignment and additional school orientation details.
- **Withdrawal policy:** We require a 60 day notice in writing if withdrawing from the school.



## THE ADMISSION PROCESS New Students

### PREK

- 1 Complete the application at CinDayAcademy.com ~Admission
- 2 Pay fees: application fee, tuition fee and supply fee
- 3 Attend Screening Day - March 10, 2022 3:30-4:30pm

### K-8TH GRADE

1. Complete the application at CinDayAcademy.com ~ Admission
2. Pay fees: application fee, tuition fee and supply/tech/field studies fee
3. K-1: attend Screening Day—March 10, 2022 3:30-4:30pm OR 2nd-8th: schedule a Screening Day
4. Request a Teacher Recommendation
5. Remit any evaluations, or testing information
6. Request for Records

### HIGH SCHOOL

1. Complete the application at CinDayAcademy.com ~ Admission
2. Pay fees: application fee, tuition fee and supply/tech/field studies fee
3. Request a Teacher Recommendation.
4. Schedule a Screening Day
6. Remit any evaluations or testing information
7. Request for Transcripts/Records

### ADMISSION DECISIONS

Each student's file is reviewed by the Admission Committee. All discussions regarding applications are held in strict confidence. Admission decisions include the applicant's potential for success in The CinDay Academy's program. Parents will be notified in writing of the Admission Committee's decision.

Upon acceptance, please request to transfer transcripts from your current school. An information package will be emailed to you in May and we will hold a School Orientation Day in August.

Please remit teacher recommendations, evaluations, and transcripts to:

The CinDay Academy  
Attn: Director of Admissions  
11 Sycamore Creek Drive  
Springboro, OH, 45066