

REGISTRATION PROCESS

1. **Online Registration & Application** —www.CinDayAcademy.com
2. **Fees for applying:** all fees are **nonrefundable**
 - * 1 Month's Tuition Fee (See Monthly Fee Structure Below)
 - * Registration Fee \$100 (Family annual fee)
 - * Supply/Technology/Field Trip Fee (Annual fee-See fees below)

Note: Payment of fees secures your spot.

SCHEDULE & FEES

PRESCHOOL –PREK

Early Childhood ages 3-4 Monday—Friday 9:00-11:30 or 12:30-3:00	\$330
PreK ages 4-5 Monday—Friday 9:00-11:30 or 12:30-3:00	\$330
Full Day Early Childhood– PreK M– F All Day 9:00-3:00	\$720
Supply Fee	\$50

K –8TH GRADES

K –8TH: M– F All Day 9:00-3:00	\$720
Supply/Technology/Field Trip Fee	\$200

9TH—12th GRADES

9th-12th: M-F 8:45-3:00	\$810
Supply/Technology/Field Trip Fee	\$400

INFORMATION

- **Tuition fees:** Due monthly via ACH. The 1st tuition payment is due at registration and the remaining 11 months of tuition is due every month Aug 1st -June 1st
- If fees are not paid by February 1st, your spot is not guaranteed and you need to register as a NEW student.
- If you have 2 or more children in full day at CDA, the 2nd child gets a 10% discount and the 3rd child gets a 15% Discount
- Class placement subject to availability
- In May, you will receive an information email and in August you will receive a letter from your child's teacher confirming their class assignment and additional school orientation details.
- Withdrawal policy: We require a 60 day notice in writing if withdrawing from the school.



THE ADMISSION PROCESS **New Students**

PRESCHOOL-PREK

- 1 Complete the application at CinDayAcademy.com ~Admission
- 2 Pay fees: application fee, tuition fee and supply fee
- 3 Attend Screening Day - March 7, 2019 at 3:30

K-8TH GRADE

1. Complete the application at CinDayAcademy.com ~ Admission
2. Pay fees: application fee, tuition fee and supply/tech/field studies fee
3. K-1: attend Screening Day—March 7, 2019 at 3:30 OR 2nd-8th: schedule a Shadow Day
4. Request a Teacher Recommendation
5. Remit any evaluations, or testing information
6. Request for Transcripts

HIGH SCHOOL

1. Complete the application at CinDayAcademy.com ~ Admission
2. Pay fees: application fee, tuition fee and supply/tech/field studies fee
3. Submit an Applicant Statement
4. Submit a Personal Recommendation
5. Schedule a Shadow Day
6. Remit any evaluations or testing information
7. Request for Transcripts

ADMISSION DECISIONS

Each student's file is reviewed by the Admission Committee. All discussions regarding applications are held in strict confidence. Admission decisions include the applicant's potential for success in The CinDay Academy's program. Parents will be notified in writing of the Admission Committee's decision.

Upon acceptance, please request to transfer transcripts from your current school. An information package will be emailed to you in May and we will hold a School Orientation Day in August.

Please remit teacher recommendations, evaluations, and transcripts to:

The CinDay Academy
Attn: Director of Admissions
11 Sycamore Creek Drive
Springboro, OH, 45066